



Completed by..... (Initials)

Date

Ventnor Timebank Joining Form

1. Contact & Personal Details

Surname **First Name**

Tel. No (home) Tel. No (work)

Tel. No (mobile) Email

D.O.B.....

Address

.....

.....

2. Comments Box Data

Emergency Contact – Name/Tel No

Doctor – Name/Tel No

Please inform us of any mobility, physical or mental health issues you have. Please note all information given is strictly confidential.....

Do you consider yourself vulnerable? Y/N Do you have a support worker? Y/N

If yes, please provide a letter of support from your key worker as part of your joining process at point 3

Are you willing to be CRB Checked....Y/N

Have you in the past, or are you currently doing other volunteer work? Y/N

If yes, where ?

What language do you speak at home ?

Why do you want to join the Time Bank? (tick all that apply)	
Get practical help	
Meet people	
Learn something new	
Improve your prospects	
Do something in your community ?	

3. Letters to support your application

Please can you provide two names, addresses and telephone numbers of people who know you i.e. a member of the family, a friend, a colleague. This is so we know that as a Time Bank participant you and your family are safe. If you have a key worker or social worker, contact details should be provided here.

1 st Person	2nd Person
Name/Address.....	Name/Address.....
.....
.....
Tel No.....	Tel No.....
Email	Email.....

Participants Signature **Date**

I confirm I have answered all questions honestly and that I have not failed to disclose any important information which may affect my experience of Ventnor Timebank

Time Bank ground rules:

As a member of Time Bank I agree to:

1. Abide by the Regulations of Ventnor Timebank of which I have retained copy
2. Respect another member’s privacy or confidentiality
3. Respect other member t’s viewpoints, and to not pressure another participant to accept my religious beliefs or political views.
4. Not involve my friends or relatives in time bank activities by bringing them to a participant’s home or venue of time exchange, unless agreed with the Time Bank as being part of a group activity.
5. Not ask for or accept money, gifts or tips from other members.
6. Not eat or drink a member’s food and drink, unless invited to do so.
7. Follow a no smoking policy in a participant’s home or venue of time exchange.
8. Not use any possessions of the timebank member, including the telephone, unless given clear permission to.
9. Always treat other members respectfully.
10. Not exchange hours unless the time bank is aware (otherwise forfeit insurance cover).

Declaration

I understand Ventnor Time Bank will maintain a photographic record of the activities undertaken by participants. These may be used in our newsletter and for general publicity, including the Time Banks UK website. I give my permission for photos to be used for the Time Bank publicity, and I agree to have my photograph taken to verify my identity, and to use any photographic identity I am supplied with.

By signing, I am agreeing to abide to the above ground rules

..... **Signed**

..... **Full name in capital letters**

All Time Bank members will be bound by our policies and procedures.

The following information is collected to improve the matches we make.

Tick	ATTRIBUTES	
	Smoker	Habits
	Smoke tolerant	Habits
	Smoke intolerant	Habits
	Dog tolerant	Habits
	Dog intolerant	Habits
	Cat allergies	Habits
	Female	Gender
	Male	Gender
	Left Handed	Handed
	Right Handed	Handed
	Ambidextrous	Handed
	White – British	Ethnicity
	White – Irish	Ethnicity
	Any other white background	Ethnicity
	Mixed White and black Caribbean	Ethnicity
	Mixed white and black African	Ethnicity
	Mixed white and Asian	Ethnicity
	Any other mixed background	Ethnicity
	Chinese	Ethnicity
	Black or Black British Caribbean	Ethnicity
	Black or Black British African	Ethnicity
	Any other Black or Black British Background	Ethnicity
	Asian or Asian British	Ethnicity
	Asian or Asian British Indian	Ethnicity
	Asian or Asian British Pakistani	Ethnicity
	Any other Asian background	Ethnicity
	Other – please specific	Ethnicity
	No religion	Religion
	Christian (including CofE, Catholic, Protestant and other Christian denominations)	Religion
	Buddhist	Religion
	Hindu	Religion
	Jewish	Religion
	Muslim	Religion
	Sikh	Religion
	Other religion please specify	Religion
	Driver car	Status
	Push Bike	Status
	Driver Van	
	Lives with family	Living Group
	Lives with others	Living Group
	Lives with partner or spouse	Living Group
	Lives alone	Living Group
	House	Housing
	Hostel	Housing
	Flat	Housing
	Bungalow	Housing
	Lift	Housing
	No lift	Housing
	Sheltered accommodation	Housing

	Residential accommodation	Housing
	Southern Housing Resident	Housing
	Spectrum Housing Resident	Housing
	Needs walker / walking stick / crutches	Mobility
	Cannot manage stairs	Mobility
	Needs wheelchair	Mobility
	Full-time employed	Employment Status
	Part-time employed	Employment Status
	Student	Employment Status
	Unemployed	Employment Status
	Retired	Employment Status
	Other	Employment Status
	Member of any organisations – please specify	